

UPDATE ON DEMAND RESPONSE / PARATRANSIT IN HOUSE MERGER


September 4, 2024

Presentation to GCTD Board of Directors



TIMELINE



September																											
28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1
Sunday, September 1, 2024	Monday, September 2, 2024	Tuesday, September 3, 2024	Wednesday, September 4, 2024	Thursday, September 5, 2024	Friday, September 6, 2024	Saturday, September 7, 2024	Sunday, September 8, 2024	Monday, September 9, 2024	Tuesday, September 10, 2024	Wednesday, September 11, 2024	Thursday, September 12, 2024	Friday, September 13, 2024	Saturday, September 14, 2024	Sunday, September 15, 2024	Monday, September 16, 2024	Tuesday, September 17, 2024	Wednesday, September 18, 2024	Thursday, September 19, 2024	Friday, September 20, 2024	Saturday, September 21, 2024	Sunday, September 22, 2024	Monday, September 23, 2024	Tuesday, September 24, 2024	Wednesday, September 25, 2024	Thursday, September 26, 2024	Friday, September 27, 2024	Saturday, September 28, 2024
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Move in date for the transition is September 29th

HUMAN RESOURCES



- Develop staffing plan
- Draft new job descriptions
- Arrange outreach and recruit of current MV staff
- Issue offer letters
- Conduct on-boarding (Background / drug testing)
- Assign lockers and issue badges
- Conduct new hire orientation
- Enter new employees in all systems (Paycom, Drug testing program)



STAFFING



Operations : 35 Bus Operators, 6 Reservationist, 1 Safety & Training Supervisor, 1 Assistant Manager, 1 Manager

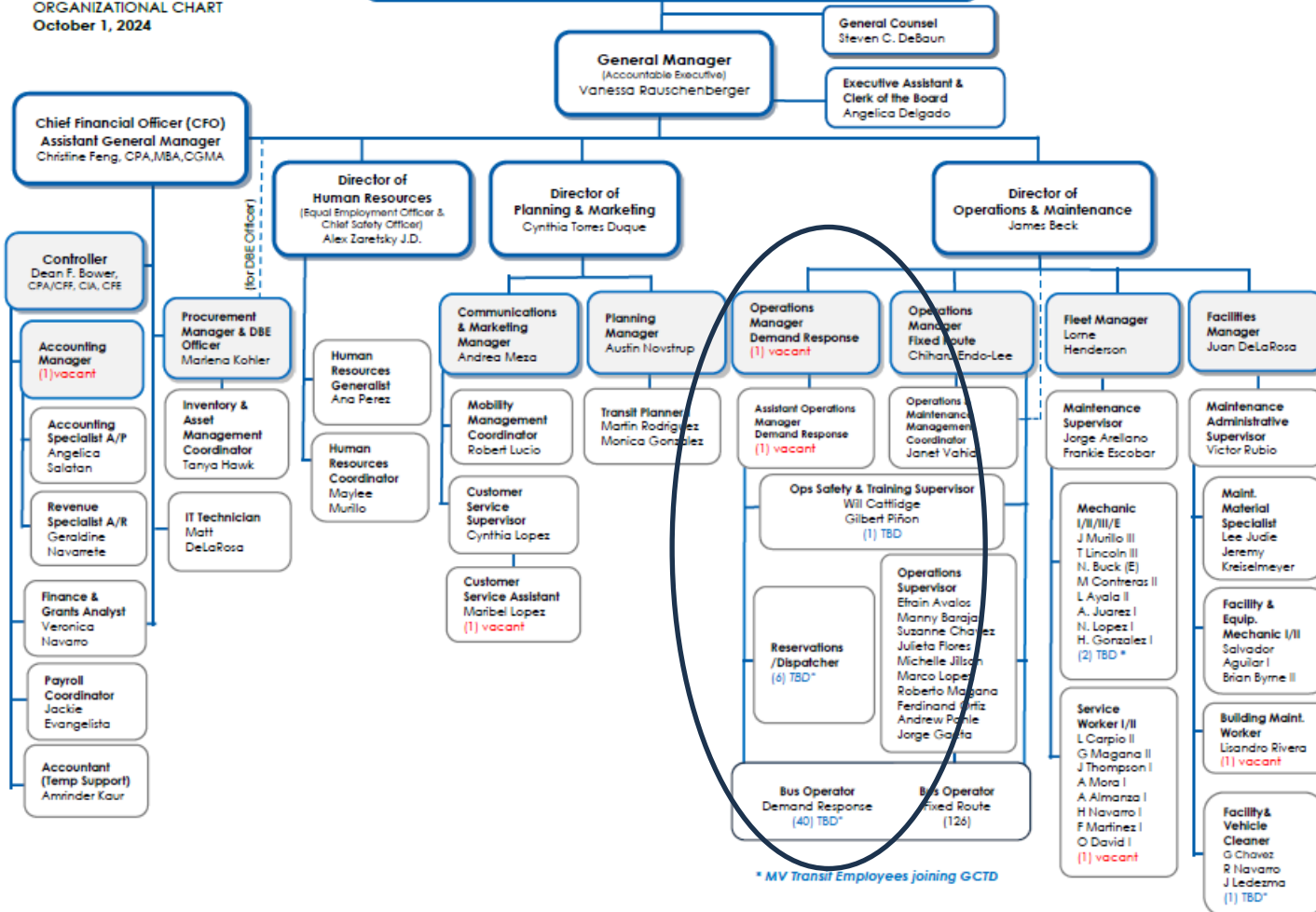
Maintenance: 2 Mechanics, 1 Facility & Bus Cleaner / Sanitizer

STAFFING



ORGANIZATIONAL CHART
October 1, 2024

BOARD OF DIRECTORS OJAI | OXNARD | PORT HUENEME | VENTURA | COUNTY OF VENTURA



* MV Transit Employees joining GCTD

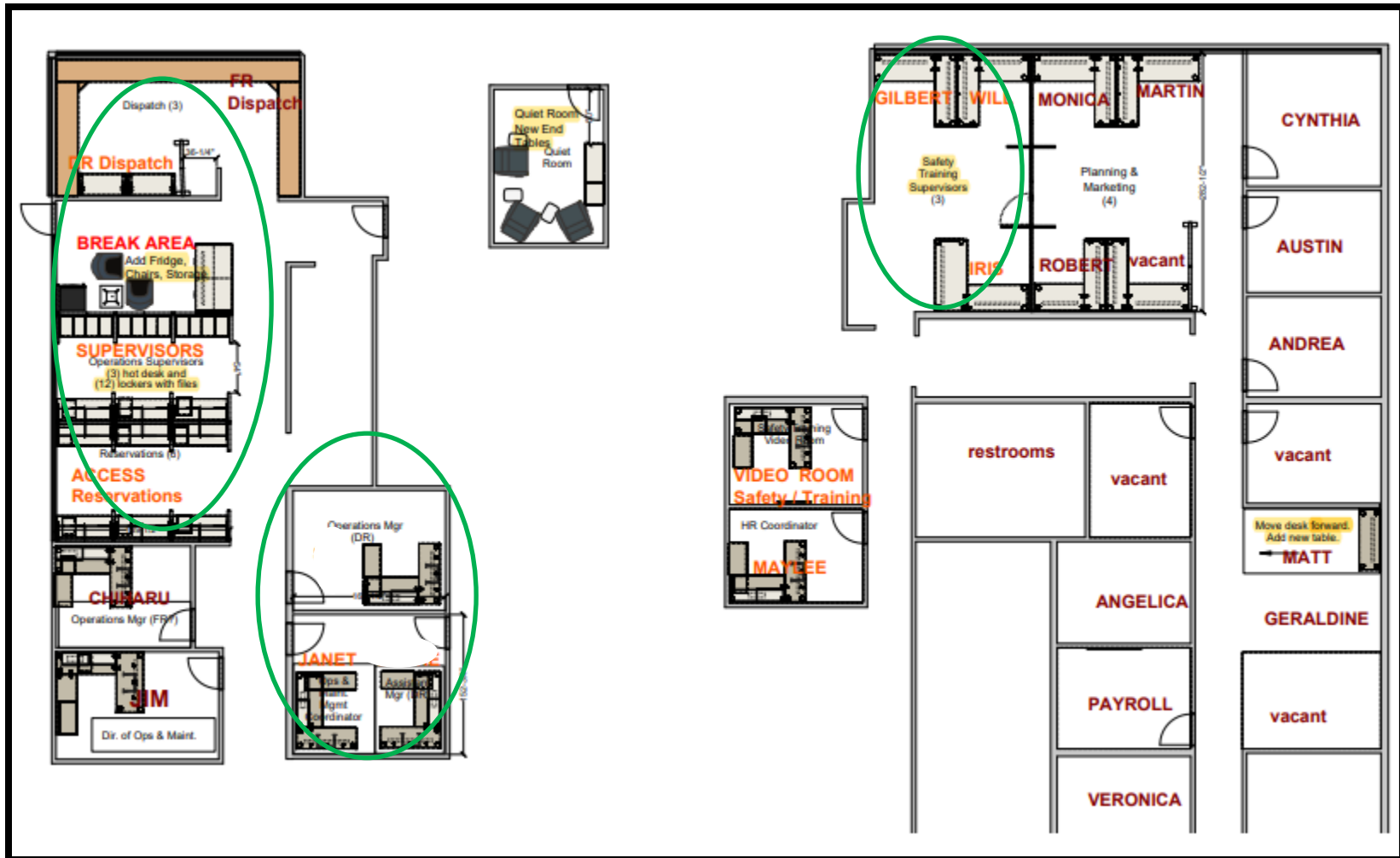
OPERATIONS



- Office assignments
- Scheduling
- Safety and training
- Enter DR fleet & staff into budget: Department 12
- Prepare rollout / end of day procedures
- Schedule new uniform fittings



OPERATIONS



MAINTENANCE

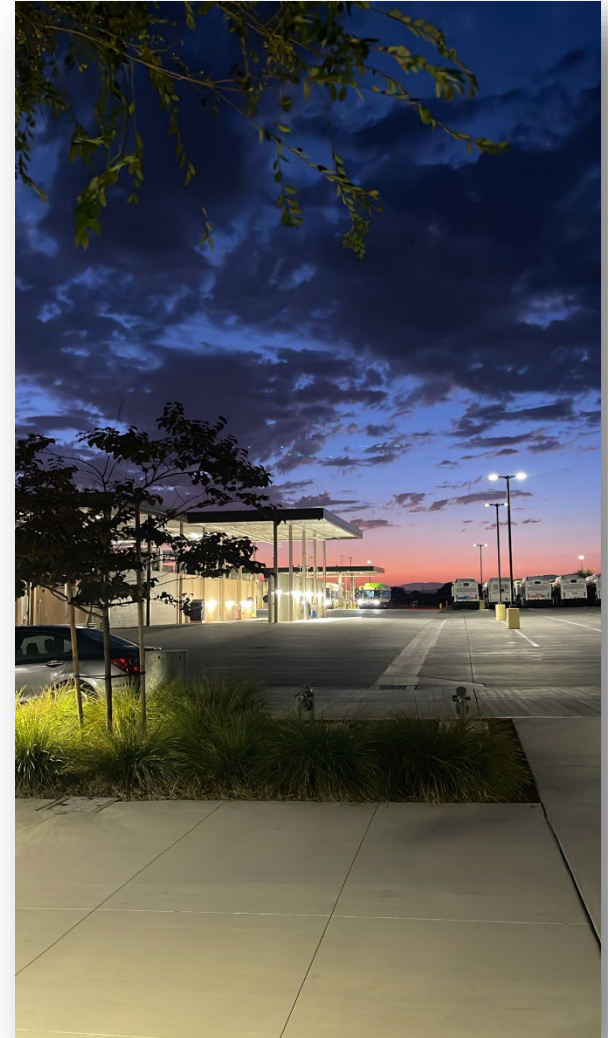


- VEHICLES
- PARTS INVENTORY
- PREVENTATIVE MAINTENANCE
- TIRE SERVICE (IN HOUSE)
- RADIO SYSTEMS
- TRACKING SYSTEMS
- CA. DOT NUMBERS
- ALERT C.H.P.



FACILITIES

- Badge access (HR)
- Fueling process
- Office Configuration
- New fueling cards for gas vehicles
- Parking plan and fueling schedules



FACILITIES



I.T.

- Phone Systems
- Reservations
- Workstations
- Computers
- Tablets
- Transfer of accounts



Questions?

